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# **MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**UNIVERSITY OF .....**

**AND**

**UNIVERSITY OF NAIROBI  
PO BOX 30197  
NAIROBI**

**Drawn By  
REBECCA W. NGONDO  
LEGAL OFFICER**

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

UNIVERSITY OF NAIROBI, KENYA

### AND

UNIVERSITY OF í í í í í í

WHEREAS both Institutions have as their objectives inter alia to provide directly or in collaboration with other institutions facilities for University Education including technological, professional education, research, transmission of knowledge and the stimulation of Intellectual life and cultural development.

NOW THEREFORE the two parties have agreed as follows:-

#### GENERAL AREAS OF COLLABORATION

- a) Conduct joint research activities within the fields of study to be mutually agreed and subject to availability of funds;
- b) Exchange of scholars on terms and durations to be agreed;
- c) Exchange of students both undergraduate and postgraduate,
- d) Participation in conferences, symposia and seminars;
- e) Joint Publications;
- f) Joint proposals for solicitation of funding;
- g) Exchange of information and documentation both written and electronic;
- h) Use of each others facilities subject to adequate prior notice convenience and availability.
- i) Exchange of faculty members in the field of mutual interests and on terms to be agreed.
- j) Collaboration in joint research and publications;
- k) Capacity building through exchange programmes and short courses;
- l) Exchange of academic data and information; and
- m) Joint Organisation of scientific meetings such as seminars, conferences and colloquia.

## **RIGHTS**

and seminar presentations undertaken under this agreement both institutions will be appropriately acknowledged. In the event of any patentable material arising therefrom the parties shall share all rights equally or as agreed depending on each party's contribution. Such sharing shall be set out within each specific project.

## **MATERIAL TRANSFER**

Research and other materials shall be freely exchanged subject to execution of appropriate material transfer agreements.

## **MANAGEMENT COMMITTEE**

A management committee comprising six members, three from each institution responsible for the coordination of the collaboration and ensuring accomplishment of the activities envisaged shall be appointed. The chairmanship of the committee shall be agreed upon by the parties. The committee shall have powers to co-opt.

Both parties agree to create a back link in their respective website for the other party. Notification of change or successor shall be in writing to the other party.

## **ADMINISTRATIVE COST LEVY**

A 15% administrative cost shall be levied on all funds of any project under this MOU administered at the University of Nairobi. Funds of any project shall in any event be required to be banked with the University and administered in compliance with University of Nairobi financial regulations. Parties shall be required to file the Budget with the University

## **DURATION OF THE MEMORANDUM**

This is a long-term agreement but will be reviewed every five years provided that any party is free to terminate upon giving ninety (90) days notice.

This is an equal partnership collaboration and is in no way intended to create any agency by parties.



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...e subject to availability of funds and both parties  
 ...g from both public and private sources in support of

IN WITNESS WHEREOF the parties have set their hands

\_\_\_\_\_  
 PROF. G.A.O MAGOHA  
 VICE CHANCELLOR  
 UNIVERSITY OF NAIROBI

DATE \_\_\_\_\_

\_\_\_\_\_  
 NAME:í í í í í í í í í í í í í .  
 PRESIDENT/ VICE CHANCELLOR/RECTOR  
 UNIVERSITY OFí í í í í í í í í .

DATE \_\_\_\_\_